

# Friern Barnet School

## Provider access policy



<b>Last Review:</b>	February 2022	<b>Next Review:</b>	February 2023
<b>Approved By:</b>	Governing Body	<b>Date:</b>	2 February 2022

## **Purpose and aims**

The policy statement sets out the school's arrangements for managing the access of external providers for the purposes of giving students information about the relevant provider's education, apprenticeship or employment offer.

## **Practice and procedures**

At Friern Barnet School, all students are entitled to a programme of careers education and guidance from year 7 to year 11. Parents/carers also have the right to information and advice about future options and are welcome to use the careers information and speak to the head of careers (Mrs Myer) by making an appointment.

In the context of this policy students are entitled to:

- A careers programme which provides information on the full range of education and training options available at each transition point
- Advice on the full range of academic and technical courses and how to apply for them after completing their KS4 course of study
- Hear from a range of local, regional and national providers about the opportunities they offer through options evenings, assemblies, taster events and career fairs

## **Requesting access**

A provider wishing to request access should contact the head of careers who will liaise with a deputy headteacher.

## **Opportunities for access**

A number of events, integrated into the school's careers programme provides opportunities to visit the school to speak to students, parents and staff. Details of the programme of careers education and guidance can be found in the careers education information, advice and guidance handbook, available on request. A summary of this is given below:

Year 7 – developing interpersonal and study skills; self-organisation; looking at personal qualities; skills and interests

Year 8 – setting targets; work categories; citizenship; using the careers library

Year 9 – decision making; career exploration; the world of work; employability skills; personal interests; options guidance for GCSE; introductions to FE, apprenticeships and Higher Education

Year 10 – self-assessment and organisation; work experience; introduction to college; employability skills; writing cvs; college, apprenticeship and university research; online presentations

Year 11 – post 16 options; preparing and applying for further education and apprenticeships; considering higher education; online research; study skills; action planning; personal statements

## **Safeguarding**

Friern Barnet School fully recognises its responsibilities for protecting children; the care, welfare and safety of the students is of paramount importance. The school should be a safe environment in which children can learn and develop. The school's policy on safeguarding sets out how the school meets all of its statutory duties. It is incumbent upon us to ensure the well-being of all our students in so far as we are able, both inside and outside school and in our work with external agencies.

## **Premises and facilities**

The school will make the hall, classrooms, LRC or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make relevant equipment available to support provider presentations. This will be discussed and agreed in advance of the visit with the head of careers.

Providers are welcome to leave a copy of a prospectus or other relevant course literature at the school. The head of careers will ensure that students have access to the materials at suitable times and on request.