



1 December 2022

Dear Parents/Carers

### **SEND Outcome Review Day Tuesday 3 January 2023 10.00am – 3.15pm**

I am writing to inform you of the forthcoming SEND Outcome Review Day on Tuesday 3 January 2023, which will run from 10.00am until 3.15pm. As you are aware, your child is on the SEND register and has an ISP (Individual Support Plan) with three tailored outcomes. These are updated termly; both the student's and parents' involvement is imperative for it to be a meaningful review. The 15-minute SEND outcome review meeting is an opportunity for you to meet virtually with your son's/daughter's link Teaching Assistant, to collaboratively review their ISP and discuss the progress they have made with their SEND outcomes. It is important that your child attends the meeting with you.

Appointments will be done via video calls using the online Parents Evening Booking system. From 11.00am on Friday 9 December you will be able to start making appointments using the following link - <https://friernbarnet.parentseveningsystem.co.uk/>

You will be asked to input your name along with your child's name and date of birth in order to log in. Please follow the on-screen instructions to make appointments to meet with all of your child's teachers.

To familiarise yourselves with the Parents Evening System and how the video calls work, please click on the following video link - <https://vimeo.com/473882995>

Further Instructions on 'How to attend appointments over a video call' will follow.

If you have any questions regarding this or need any assistance with the online booking system, please contact Mrs Read, Office Manager, on the main school telephone number or email [s.read@friern.barnet.sch.uk](mailto:s.read@friern.barnet.sch.uk).

Yours faithfully,

Holly Levitan  
SENDCo and Deputy Designated Safeguarding Lead  
Friern Barnet School  
02083682777 (Ex: 704)